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# Minisoft® eReader

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Version 1.1.4

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# License Agreement

READ CAREFULLY BEFORE INSTALLING THE MINISOFT SOFTWARE APPLICATION:

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IF YOU DO NOT AGREE TO THE TERMS AND CONDITIONS OF THIS AGREEMENT, YOU MAY, WITHIN THIRTY (30) DAYS OF PURCHASE AS EVIDENCED BY THE VENDOR'S RECEIPT AND/OR INVOICE, CONTACT THE VENDOR WHO SOLD YOU THE PRODUCT FOR ANY REFUND OR CREDIT AS MAY BE ALLOWED BY THE VENDOR'S PRODUCT RETURN POLICIES. IF, HOWEVER, YOU PURCHASED THE PRODUCT DIRECTLY FROM MINISOFT, YOU MAY RETURN THE PRODUCT, AND THE PURCHASE PRICE WILL BE REFUNDED IN FULL ONLY IF CUSTOMER: (1) CONTACTS MINISOFT FOR A RETURN AUTHORIZATION NUMBER WITHIN THIRTY (30) DAYS FROM DATE OF PURCHASE AS EVIDENCED BY THE PRODUCT RECEIPT/INVOICE; (2) RETURNS THE PRODUCT PACKAGE, INCLUDING MEDIA, DOCUMENTATION, AND ALL RELATED ITEMS TO MINISOFT IN UNDAMAGED AND RESALABLE CONDITION; (3) CERTIFIES IN WRITING THAT CUSTOMER HAS NOT INSTALLED, COPIED, DISPLAYED, EXHIBITED, PERFORMED OR OTHERWISE USED, KEPT, DISTRIBUTED, SHARED, SOLD, LOANED ANY COPY OF THE SOFTWARE PRODUCT OR OTHERWISE VIOLATED THIS AGREEMENT OR ANY OTHER RIGHTS OF MINISOFT; AND (4) FURTHER CERTIFIES IN WRITING THAT CUSTOMER'S SOLE REASON FOR REFUND IS THAT CUSTOMER DOES NOT ACCEPT THIS AGREEMENT. IF CUSTOMER IS PURCHASING AN UPGRADE FOR AN EARLIER VERSION OF THE PRODUCT, THEN THIS AGREEMENT SHALL SUPERSEDE THE TERMS AND CONDITIONS OF THE LICENSE AGREEMENT THAT APPLIED TO THE EARLIER VERSION AS TO THE USE OF THE UPGRADE PRODUCT AS OF THE DATE OF INSTALLATION OF THE UPGRADE.

NOW, THEREFORE, in consideration of the foregoing provisions and the terms and conditions herein contained and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the following terms and conditions apply:

## A. License Grants

1. Upon MINISOFT's receipt from Customer of the one-time license fee and further subject to the other terms and conditions herein, MINISOFT grants Customer a non-exclusive and non-transferable perpetual license: (a) to install and use the Product on only one host computer or business server in Customer's business organization; and (b) to install the client portion of the Product on a network server for access by more than one personal computer and on any personal computer client accessing the host server program.
2. You may not: (a) allow access to or use of the Product to anyone outside of your organization; (b) decompile, reverse engineer, decrypt, disassemble, or otherwise attempt to copy or replicate the source code; (c) modify or translate those portions of the Product that are provided in an object or source code form, or alter, merge, modify, reverse engineer or adapt the Product in any way including disassembling or decompiling; (d) copy, loan, rent, lease or sublicense, assign, convey, sell, mortgage, pledge, dispose or in any other manner transfer to a third-party any part of or all of Customer's rights and obligations under this Agreement or in the Product; or (e) otherwise copy, distribute, rent, loan, disseminate, publish, sell or transfer any portion of the Product in any way inconsistent with or contrary to the terms and conditions of the Agreement.
3. Any attempt to violate any prohibitions described in this Agreement shall be considered a material breach of this Agreement, and no attempt to violate section 2(c) or 2(d) in the immediately preceding paragraph shall have any effect, and any prohibited act described therein shall be void and of effect if made by the Customer.
4. You may make one copy of the Product for use as a backup copy (the "Copy") provided that: (i) the Copy includes all notices of copyright and all other proprietary rights appearing in and on the Software Product; (ii) the Copy and the original Product are not in use at the SAME time; (iii) Customer establishes a procedure for accounting for the Copy at all times; and (iv) Customer destroys or returns to MINISOFT the Copy when it is no longer required or when the license grants made hereunder are terminated for any reason, whichever occurs first.
5. This Agreement grants to Customer a license for use of the Product on the terms and conditions set forth in this Agreement; and (ii) Customer may not install, copy, perform, execute, display, or use in any other fashion the Product except in accordance with the terms and conditions of this Agreement. By any use of any element of the Product, Customer shall be deemed to have accepted and be bound by all the terms and conditions of this Agreement.
6. MINISOFT retains and reserves all rights to the Product. Nothing contained herein shall be deemed to convey to Customer any title to, or an ownership interest in, the Product or any of the intellectual property rights contained in the Product. Upon termination of this Agreement, all rights granted to Customer herein shall automatically revert to MINISOFT.

## B. Termination

The license grants made hereunder shall automatically terminate on the date of any breach by the Customer of any of the terms and conditions of this Agreement. In any such termination, you shall discontinue using the Product. You further agree to return the Product to MINISOFT or destroy all components of the Product and to certify in writing that the Product is no longer in use and that you have kept no copies of the Product. In any such termination of the license grants, none of MINISOFT's rights in law or equity shall be barred, discharged, released, or otherwise impaired by such termination, and MINISOFT reserves all such rights. described herein.

## C. Confidential Information

The Product also contains MINISOFT's commercially valuable, proprietary and confidential information and trade secrets (collectively "Confidential Information"). You are obligated to preserve and hold in confidence any Confidential Information and may not use any of it except in accordance with the terms and conditions of this Agreement. Confidential Information shall not include what is already public at the date of its disclosure or what later becomes lawfully public through no fault or responsibility of the Customer.

## D. Limited Warranties and Limitations on Damages and Remedies.

1. Only the limited warranties expressly described in this section are made to the Customer purchasing this Product. No warranty of any kind, whether express or implied, is made to any third-party or other transferee or successor of the Customer.
2. MINISOFT warrants that it has the right to grant the licenses contained in this Agreement.

3. MINISOFT warrants that this product will execute its programming instructions when properly installed on a properly configured computer for which it is intended. MINISOFT makes no warranty of any kind, implied or express, that the Product will meet Customer's requirements or that the Product will be uninterrupted or error-free. In the event that this software product fails to execute its programming instructions, Customer's exclusive remedy shall be to return the media to MINISOFT to obtain replacement media. Should MINISOFT be unable to replace the media, Customer shall be entitled to a refund of the purchase price upon the return of the Product and all copies.

4. MINISOFT, Inc. warrants the media upon which this Product is recorded to be free from defects in materials and workmanship under normal use for a period of 90 days from the date of purchase. During the warranty period MINISOFT will replace media that prove to be defective. Customer's exclusive remedy for any media that proves to be defective shall be to return the media to MINISOFT for replacement.

5. MINISOFT's only obligation, liability and/or remedy, with respect to the warranties set forth in this Agreement shall be one of the following, which MINISOFT shall have sole discretion to choose: (1) as described above, to provide replacement media (whether in the form of the current release or otherwise) for the Product; (2) to replace, without charge, the Product with a functionally equivalent software product; or (3) to refund the applicable license fees paid to MINISOFT by Customer. These are the sole and exclusive remedies for any breach of warranty.

6. MINISOFT shall have no obligation, liability or any other kind of responsibility for the costs of restoring any destroyed or defective data, installation of replacement media, or software conversion work made necessary by replacement media, even if MINISOFT had been specifically informed by Customer of the possibility or probability of any such consequences. During the ninety (90) days warranty period for the media, MINISOFT will replace, without charge, on an exchange basis, any media which is not as warranted. Customer must return the defective item postpaid to MINISOFT, postmarked within the time period stated above. Customer must either insure the defective item being returned or assume the risk of loss or damage in transit. Any claim under the above warranty must include a copy of Customer's receipt or invoice or other proof of the date of delivery.

7. Year 2000 Warranty. MINISOFT warrants that the Product will accurately process date/time data (including, but not limited to, calculating, comparing, and sequencing) from, into, and between the twentieth and twenty-first centuries, and the years 1999 and 2000 and leap year calculations, in accordance with the Product's documentation BUT ONLY to the extent that other technology and systems (e.g., software and operating systems, hardware and firmware) used in combination with the Product properly exchanges date/time data with it. In addition to the limitations of liability and remedies described above in this Section, the Year 2000 warranty made herein is made only for ninety (90) days after the date of delivery of the Product and only if any noncompliance is discovered and made known to MINISOFT in writing within such ninety (90) days. The Year 2000 warranty expires after such ninety (90) day period and shall not extend to any events occurring after the expiration date.

8. MINISOFT makes no other warranty, expressed or implied, with respect to the Product.

9. NOTICE: THE WARRANTIES, OBLIGATIONS AND LIABILITY OF MINISOFT AND THE RIGHTS AND REMEDIES OF CUSTOMER SPECIFICALLY SET FORTH IN THIS AGREEMENT ARE THE CUSTOMER'S EXCLUSIVE REMEDIES. MINISOFT DISCLAIMS, AND CUSTOMER HEREBY WAIVES, DISCHARGES AND RELEASES MINISOFT, ITS OFFICERS, DIRECTORS, EMPLOYEES AND AGENTS, FROM ANY AND ALL (1) OTHER WARRANTIES, OBLIGATIONS, OR LIABILITIES AND (2) RIGHTS, CLAIMS, CAUSES OF ACTIONS, EXPRESS OR IMPLIED, ARISING BY LAW OR OTHERWISE IN CONNECTION WITH, REGARDING, OR ARISING FROM THE PRODUCT OR ANY RELATED SOFTWARE, TANGIBLE OR INTANGIBLE ITEMS OR SERVICES PROVIDED UNDER THE AGREEMENT (INCLUDING, WITHOUT LIMITATION, ALL DOCUMENTATION SUPPLIED WITH THE PRODUCT). THE WAIVER, DISCHARGE AND RELEASE INCLUDE, BUT ARE NOT LIMITED TO: (1) ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A SPECIFIC PURPOSE; (2) ANY IMPLIED WARRANTY ARISING FROM COURSE OF PERFORMANCE, COURSE OF DEALING, OR USAGE OF TRADE; AND (3) ANY OBLIGATION, LIABILITY, RIGHT, CLAIM, OR REMEDY, WHETHER IN TORT, CONTRACT, OR OTHERWISE. IN NO CASE SHALL MINISOFT BE LIABLE FOR ANY INCIDENTAL, INDIRECT, SPECIAL, CONSEQUENTIAL DAMAGES (INCLUDING, BUT NOT LIMITED TO, LOSS OF USE, REVENUE, PROFIT, OR DATA), PUNITIVE DAMAGES, EXEMPLARY OR OTHER STATUTORY DAMAGES, EXPENSES, COSTS (INCLUDING ATTORNEY FEES). IN ADDITION, IN NO CASE SHALL MINISOFT'S LIABILITY EXCEED THE FEES PAID BY CUSTOMER FOR THE PRODUCT.

#### E. Updates

MINISOFT at its sole discretion may release one or more free updates, patches, or fixes for the Product. The Product license fee covers any free updates, patches and/or fixes to the Product. You must notify MINISOFT of changes in e-mail address, mailing address, and contact name, in order to ensure you receive notification of any such free release. Nothing in the foregoing, however, requires MINISOFT to release any free updates, patches or fixes for the Product.

#### F. Miscellaneous

1. Governing Law. This Agreement is made for the sole benefit of the parties hereto, and there are no third party beneficiaries to this Agreement. This Agreement shall be interpreted under the laws of the State of Washington, notwithstanding the application of any jurisdiction's choice-of-law rules to the contract.

2. Independent Contractors. No agency, partnership, joint venture, or employer-employee relationship is created hereby, and neither party nor any of its agents or employees shall have any authority of any kind to bind the other party in any respect whatsoever. Each party is an independent contractor to the other party.

3. No Assignment by Customer. This Agreement shall be binding upon and inure to the benefit of MINISOFT and any successors and assigns. Customer shall have no right to assign or otherwise transfer its rights or obligations under this Agreement except with the prior written consent of MINISOFT, which MINISOFT in its sole discretion and for any reason or no reason provide or withhold.

4. Entire Agreement. This Agreement contains the complete understanding between the parties and shall as of the date the Product is first installed supersede all other agreements, whether they are written or oral, between the parties concerning the particular subject matter. The language of this Agreement shall for all purposes be construed as a whole, according to its fair meaning, not strictly for or against either party, and without regard to the identity or status of any person who drafted all or any part of it. No purchase order or any other purchasing instruments issued by Customer, even if such purchase order or other purchasing instrument provides that it takes precedence over any other agreement between the parties, shall be effective to contradict, modify, delete from or add to the terms of this agreement in any manner whatsoever.

5. Severability. In the event that any one or more provisions of this Agreement is found by a court of competent jurisdiction to be unenforceable or invalid, then notwithstanding any such finding the remainder of this Agreement shall remain in full force and effect, and such provision that is found to be unenforceable or invalid shall be deemed severed.

6. Waiver. Neither party's right to require performance of the other party's obligations hereunder shall be affected by any previous waiver, forbearance, or course of dealing, nor shall any waiver or forbearance or other course of dealing at any time with respect to any term or condition in this Agreement be effective unless evidenced in writing signed by the waiving party as to such waiver, forbearance or other course of dealing. No waiver or modification of this Agreement or any covenant, condition or limitation herein contained shall be valid and no evidence of waiver or modification shall be offered or received in evidence in any proceeding, arbitration or litigation between the parties hereto arising out of or affecting this Agreement or the rights or obligations of the parties hereunder, unless such waiver or modification is in writing duly signed by both parties.

7. Headings, Sections - The various headings in this Agreement are inserted for convenience only and shall not affect the meaning or interpretation of this Agreement or any Section or provision hereof.

8. Disputes; jurisdiction and venue. Customer and MINISOFT consent to personal jurisdiction, subject matter jurisdiction, and venue in the state and/or federal courts sitting in King or Snohomish Counties, State of Washington. Any action relating to this Agreement must be brought in the state or federal courts located in King or Snohomish County, Washington.

9. Attorney's Fees. In the event legal action is brought by either party to enforce any of the provisions of this Agreement, the prevailing party shall recover its reasonable attorney's fees, costs, and expenses, including but not limited to fees, costs and expenses of collecting any judgment.

10. Export. The export of this product is restricted by U.S. export regulations.

11. GOVERNMENT RESTRICTED RIGHTS. The Software Product and documentation are provided with restricted rights. Use, duplication or disclosure by the Government is subject to restrictions as set forth in subparagraph (c)(2)(ii) of the Rights in Technical Data and Computer Software clause at DFARS 252. 227-7013 or subparagraphs (c)(1) and (2) of the Commercial Computer Software-Restricted Rights at 48 CFR 52.227-19, as applicable. Contractor/manufacturer is MINISOFT, INC., 1024 FIRST STREET, SNOHOMISH, WASHINGTON, 98290, U.S.A.

# **eReader**

**Introduction ♦ Installation ♦ Configuration**

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# Introduction to eReader

eReader - The eFORMz Document Viewer allows vendors and customers to correspond using documents produced by eFORMz, Minisoft's electronic forms product.

Clients, do you sometimes wish you could electronically reply to vendors using the pdf documents you receive via email or on-line from a vendor? Vendors, do you sometimes wish your clients could reply electronically back to you using the eFORMz documents you produce?

eFORMz and eReader give you this ability.

Vendors can easily add predefined "fill-in" fields to their eFORMz documents. Your customers, without the need of eFORMz, can enter data in the "fill-in" fields allowing them to save, print, email, and fax the forms they receive using eReader.

Unlike other on-line document viewers, which require you to purchase a full version software package, eReader allows users to print, save, email, and fax their own on-line documents with ease. No additional software or licensing needed!

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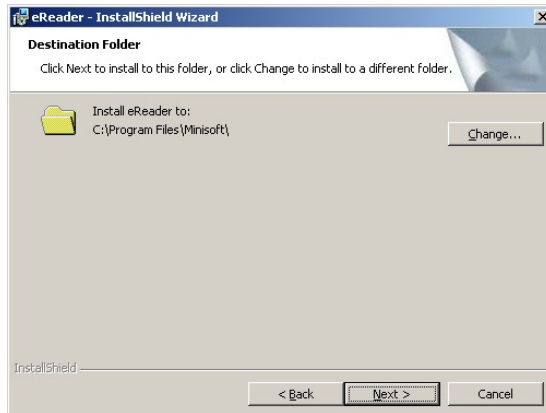
# Installation

To install eReader, simply download the latest version from the Minisoft web site:

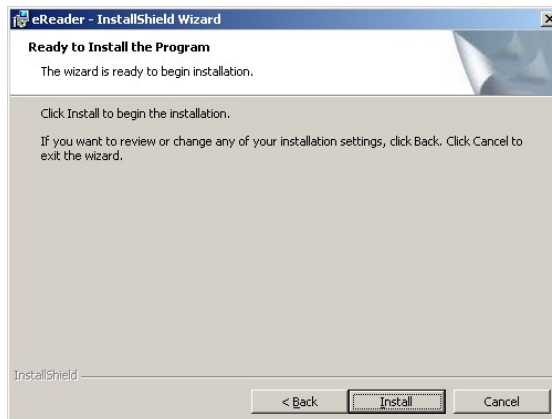
<http://www.minisoft.com/pages/business/ereader/ereader.htm>

1. Once downloaded execute the install (eReader\_install.msi). By default eReader installs into the following directory:

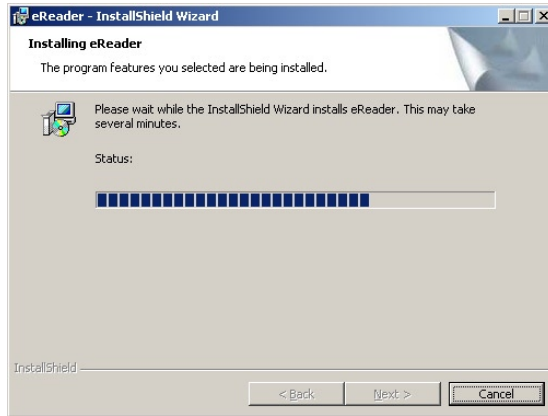
C:\Program Files\Minisoft\



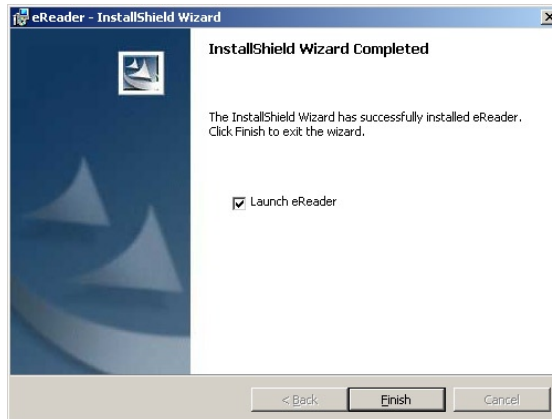
2. Click Install.



3. The eReader install begins.



4. To launch eReader after the install, select *Launch eReader* and then select *Finish*.



5. eReader will display.

# Working with eReader

## Opening an eReader Document File

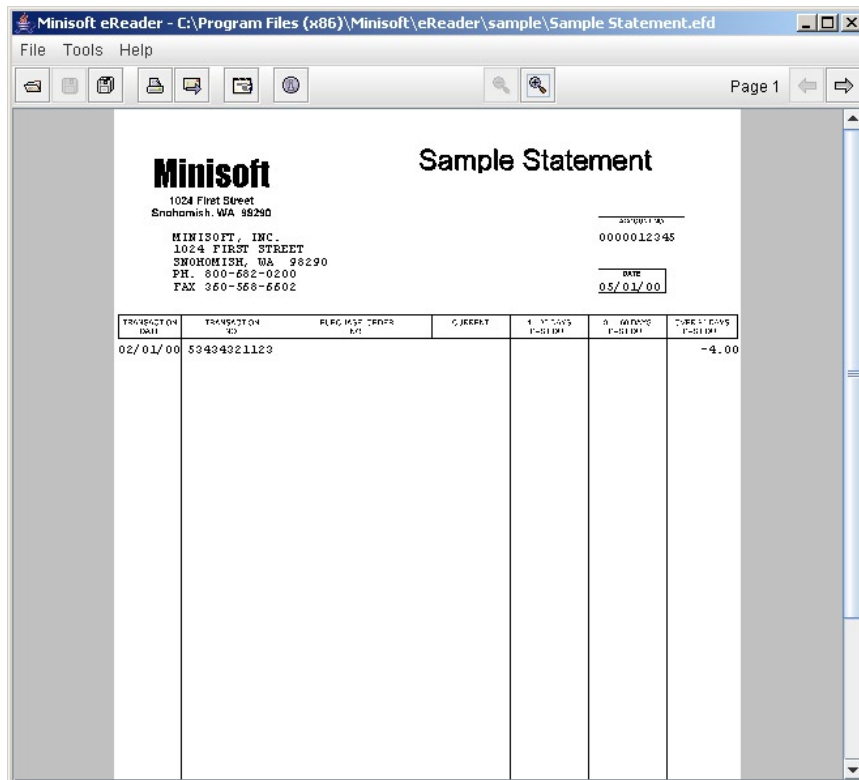
With the eReader install, Minisoft has provided a couple sample document files:

C:\Program Files\Minisoft\eReader\sample\

*Sample Check.efd*

*Sample PO.efd*

*Sample Statement.efd*

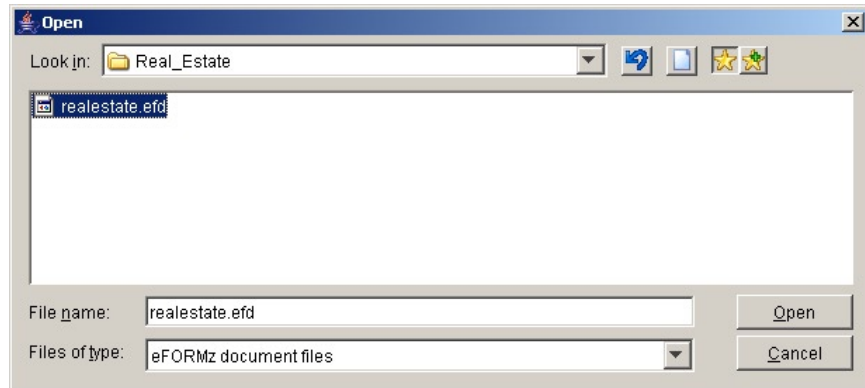


# Menu Options

## File Menu

### Opening an eFORMz Document File

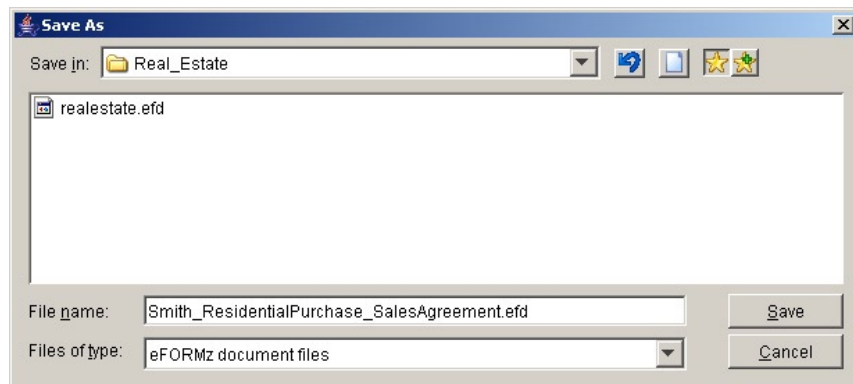
Select *File > Open* to open an existing eFORMz document file (.efd).



### Saving an eFORMz Document File

Select *File > Save* to save changes to your eFORMz document file.

Select *File > Save As* to save changes and give your eFORMz document file a new file-name.



## Printing an eFORMz Document File

Select *File > Print* to print your eFORMz document file (.efd). From the Printer drop-down field select the printer you would like to print to.

Options available:

*Format >>*

### **PCL**

(Default) Sends printed pages as pcl (printer control language) to the printer defined.

Note: For HP LaserJet or equivalent with PCL 5e or greater

### **Image**

Sends printed pages as image to the printer defined.

*Copies >>*

Sets the number of copies you would like to print per page.

*Print >>*

### **All pages**

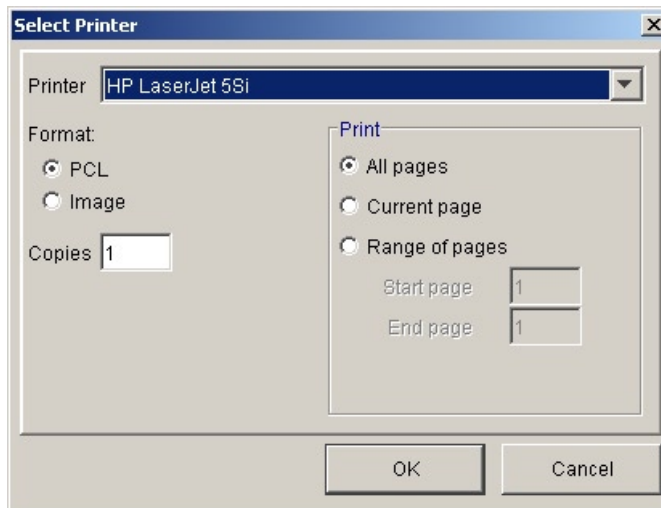
Prints all pages contained in the eFORMz Document File.

### **Current page**

Prints the current page displayed in the eReader document file.

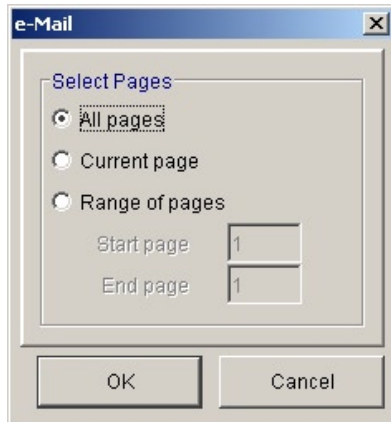
### **Range of pages**

Enter the *Start page* and *End page* you would like to print when the option Range of pages is selected.

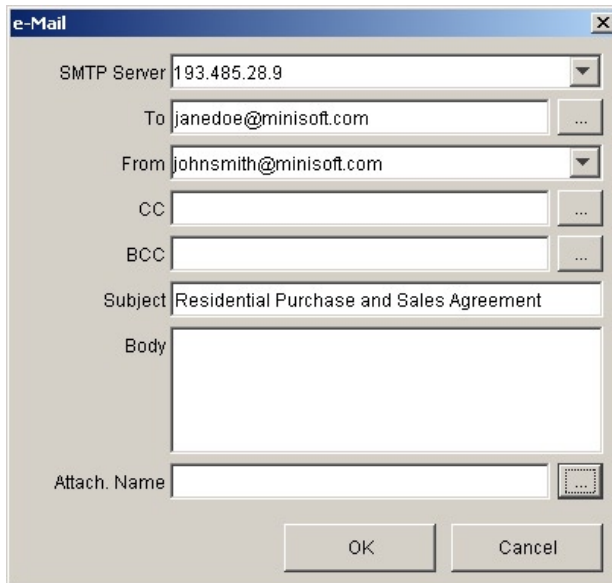


## E-mailing an eFORMz Document File

E-mail an eFORMz Document File (.efd) from eReader by selecting *File > e-Mail*. Select the number of pages you would like to print and then select *OK*.



eReader will then display your email options:



***SMTP Server***

E-mail server ip address or name.

***To***

E-mail recipient's e-mail address

***From***

Sender's e-mail address.

***CC***

Carbon Copy recipients e-mail address.

***BCC***

Blind Carbon Copy recipients e-mail address.

***Subject***

E-mail subject line.

***Body***

Include detailed information in the e-mail's body text.

***Attach. Name***

File format options. If you would like to change the file format of your eFORMz Document to something other than .efd, select one of the following file type options: pdf, pcl, prn, xml, or text file.

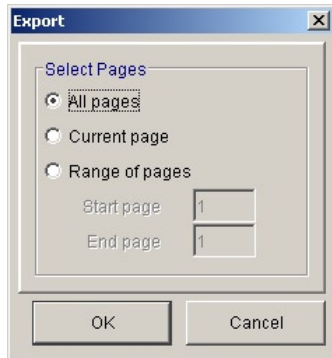
## Exporting an eFORMz Document File

Export your eFORMz Document File by selecting *File > Export*. Select the number of pages you would like to export:

*All pages* - Prints all pages with the eFORMz Document File.

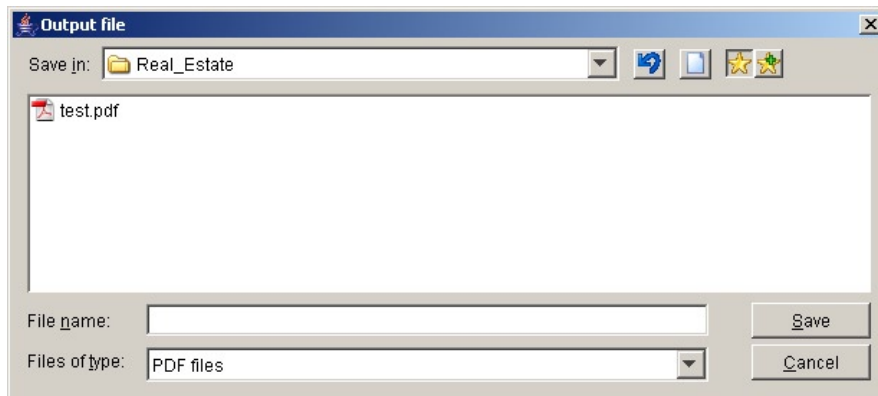
*Current page* - Prints the current page displayed in the eReader viewer.

*Range of pages* - Specify the starting and ending pages to print.



Once the number of pages have been selected select the file type you would like to export to. Options available:

- ◆ PDF
- ◆ eFORMz Document File
- ◆ PCL file
- ◆ PRN file
- ◆ XML file
- ◆ Text file



# Tools Options

## eReader Preferences

The eReader preferences controls the environment, your viewing options, and output preferences of the eReader.

### General Options

#### *Default Path*

The default directory eReader will look for eFORMz Document Files (efd).

#### *Environment*

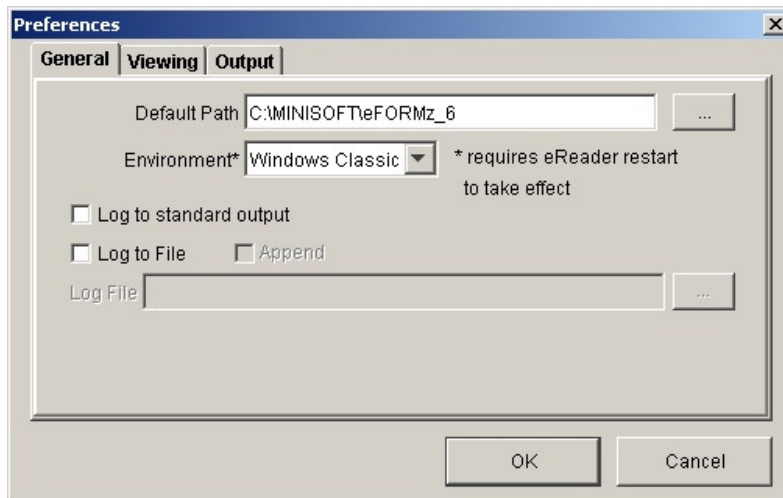
(Default is Metal) Changes the appearance of the eReader application. Shutting down the eReader application is required for an appearance to change. Options include: Metal, CDE/Motif, Windows, Windows Classic.

#### *Log to standard output*

Logs all messages and standard output from eReader to a DOS window.

#### *Log to file*

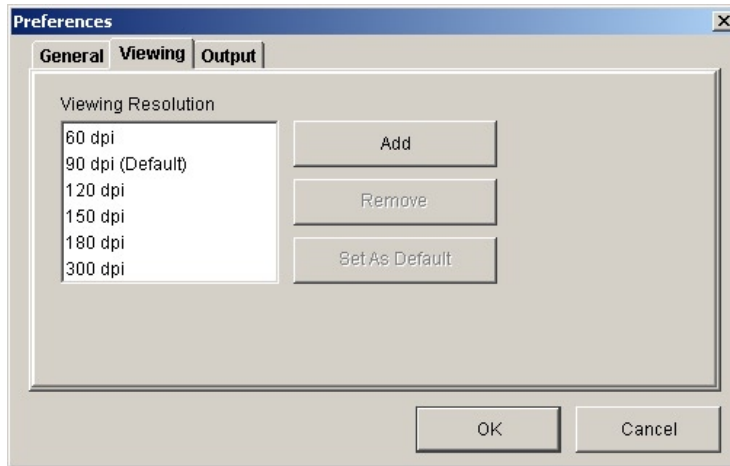
Logs all messages and standard output from eReader to a text file. When checked the log file field will become available allowing you to specify the directory and file of the log file. Selecting *Append* will append all messages to the specified log file.



## Viewing Options

### *Viewing Resolution*

(Default 120dpi) Controls the default zoom levels. Customize your viewer controls by selecting *Add* or *Remove*.



## Output Options

### *Compress PDF output*

Compress pdf file out for smaller file sizes.

### *Display confirmation after.....*

#### *Saving a document*

After selecting *Save* a confirmation dialog box will display confirming that the specified eFORMz Document File (efd) has been saved.

#### *Printing a document*

After selecting the printer you would like to print to, a confirmation dialog box will display confirming that the document has been printed.

#### *E-mailing a document*

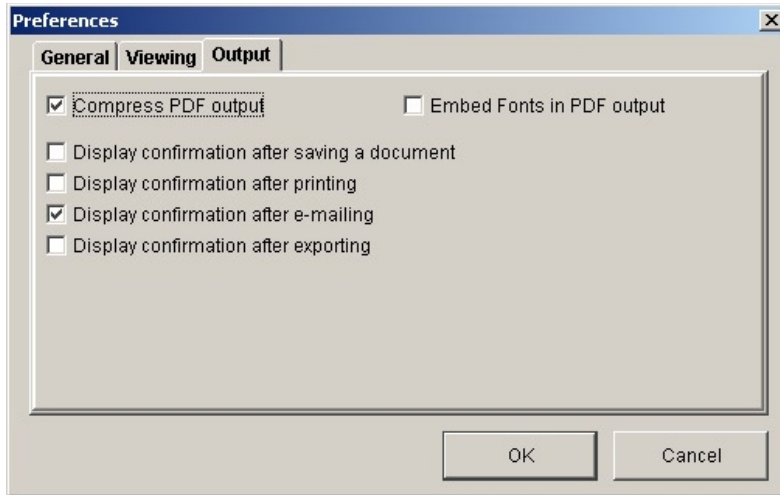
After a document has been e-mailed, a confirmation dialog box will display confirming that the document had been e-mailed.

#### *Exporting a document*

After a document has been exported, a confirmation dialog box will display confirming that the document had been exported.

### *Embed fonts in PDF output*

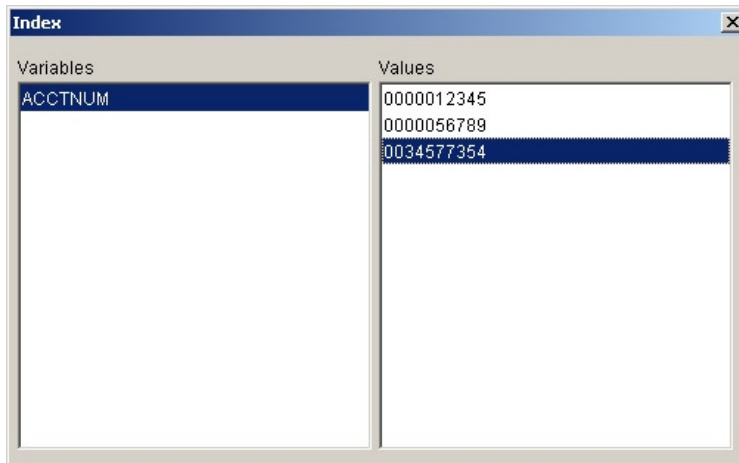
Embeds all fonts in pdf file output.



## eReader Index

If the eFORMz Document File (.efd) contains tagged fields that were created by the forms designer, they would appear in the *Variables* field of the Index dialog box. This would allow the user to see the data contained in the tagged field for each page of data. Click on a specified value and eReader will automatically display the page the value is contained on.

For example, if the account number was tagged by the forms designer, a listing of the account numbers within the eFORMz Document File would display in the *Values* field. Select a value and eReader will jump to the page containing the specified account number.



# Help Menu

## Help Index

Displays the eReader Manual.

## About eReader

Display's the version release of eReader.

